

What to Upload to myWIC or Bring to Your WIC Certification Appointment

Appointment for: _____

Date: _____ Time: _____ a.m./p.m. WIC phone number: _____

Before your appointment, upload one item from each of the sections 2-5 to myWIC OR bring them with you. If you do not have any of the items listed below or if you have questions, please call the WIC clinic. If you are new to WIC, ask your clinic to send you an invitation to myWIC.

1. Bring each person applying for WIC to the appointment.

Please note: Infants and toddlers must be weighed in a clean, dry diaper. Please bring an extra diaper to your appointment.

2. Proof of identification.

Upload to myWIC OR bring proof of identification for each person applying for WIC. Acceptable forms of proof include but are not limited to:

- Texas WIC card (Not for new applicants)
- Driver's license
- Medicaid, SNAP or TANF form/letter
- Social Security card
- Foster placement letter
- Picture I.D. (school, employee or official)
- Military I.D.
- Passport or immigration records
- Immunization records
- Birth certificate
- Crib card, hospital discharge papers or hospital I.D. bracelet

3. Proof of where you live in Texas.

Upload to myWIC OR bring one of the following with your name, street address, city, state and zip code. WIC cannot accept P.O. boxes as proof of residence. Acceptable forms of proof include but are not limited to:

- Medicaid, SNAP or TANF form/letter
- Utility (electric, water or phone) or credit card bill
- Foster placement letter
- Business letter
- Rent receipts, agreement or a letter from the landlord
- Letter from a homeless shelter

If you live with someone and do not receive mail at their address, bring:

A signed letter from the person you live with stating their name, address and phone number AND a document such as an electric, water, phone or credit card bill addressed to the person who signed the letter.

4. Participation in Medicaid, SNAP or TANF OR Proof of Household Income.

If the person(s) applying for WIC is currently participating in Medicaid, SNAP or TANF, let staff know.

If not participating in Medicaid, SNAP or TANF, upload to myWIC OR bring all sources of income for everyone in the household. Acceptable forms include but are not limited to:

- Paycheck stubs dated within 30 days of your appointment (Example: if pay varies each week, submit four pay stubs)
- Social Security benefits statement
- Tax return (IRS 1040)
- Unemployment statement
- Child support (e.g., court papers or history of payments)
- Worker's compensation statement
- Retirement income statement
- If you receive financial support from someone who lives outside of your household, let WIC staff know.

5. Immunization records for infants and children, if available.

Visit our website at [TexasWIC.org](https://www.texaswic.org).



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The WIC Program receives funds from the United States Department of Agriculture (USDA). USDA policies prohibit discrimination based on race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1.mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410; or

2.fax: (833) 256-1665 or (202) 690-7442; or

3.email: Program.Intake@usda.gov

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